

CHELAN COUNTY COMMISSIONERS
MINUTES OF JUNE 9&10, 2025

MONDAY, JUNE 9, 2025

9:04:14 A.M. Opening: Pledge of Allegiance

Chairman Smith calls the meeting to order. Present for session are Commissioner Overbay, County Administrator Cathy Mulhall, Budget Director Nicole Thompson, Clerk of the Board Anabel Torres, and Deputy Clerk of the Board Ana Arroyo. *Commissioner Hawkins is excused from session*

9:04:38 A.M. Public Comment Period - No public comment provided

9:05:28 A.M. Consent Agenda

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and Listed
3. Payroll Changes:
 - a) Cynthia Kestner, Prosecuting Attorney – Retirement
 - b) Jennifer Imperato, Prosecuting Attorney – Retirement
 - c) Samantha Thompson, Clerk – Step Increase
 - d) Shelly Gerber, Clerk – Step Increase
 - e) Nicole Morrison, Clerk – Step Increase
 - f) Elizabeth Sleeman, Clerk – Step Increase
 - g) Lori Blanchard, Clerk – Step Increase
 - h) Scott Bailey, Natural Resources – Step Increase
 - i) Christina Barrineau, Natural Resources – Step Increase
 - j) Hannah Pygott, Natural Resources – Step Increase
 - k) Aaron Seabright, Sheriff – Longevity
 - l) Rhonda Webster, Juvenile – Retirement
 - m) Shayla Adams, Treasurer – Step Increase

9:05:48 A.M. Board Discussion

9:22:39 A.M. Recess

9:44:42 A.M. Back in Session

9:45:10 A.M. County Administrator Cathy Mulhall

Discussion

1. Auditor Skip Moore Re: Position Request
2. Law Enforcement Agreement – Live Nation Pulled Items
3. Administrative Update

9:57:57 A.M. Action

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Interlocal Agreement – Upper Valley Park and Recreation Area 20250612A6-1
2. Notice of Hearing – Supplemental Budget Appropriation 20250612H-1
3. Avidex Service Agreement Renewal 20250612A6-2
4. Request to Re-establish & Fund a Chief Deputy Auditor Position 20250612A6-3
5. Resolution #2025-44 RE: Annexation of Property into Fire District #6
6. Resolution #2025-45 RE: Annexation of Property into Fire District #3

9:58:43 A.M. Continued Departmental Discussion

10:11:05 A.M. Recess

10:16:15 A.M. Back in Session

10:16:29 A.M. Economic Services Director Ron Cridlebaugh

**10:16:41 A.M. Public Hearing Re: Amending Chelan County Code Section
7.52 – Fire Hazard Areas**

Chairman Smith opened the public hearing. Members of the public participated both in chambers and via Zoom.

10:22:09 A.M. Chairman Opens Public Comment

10:24:00 A.M. Closed Public Comment

10:24:13 A.M. Closed public Hearing

10:25:24 A.M. Action

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Resolution #2025-46 Re: Fire Danger Rating

10:26:03 A.M. Action

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Resolution #2025-47 Re: Amending Chelan County Fire code 7.52 - Fire Hazard Areas

10:26:25 A.M. Discussion

1. Departmental Update

10:29:11 A.M. Action

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

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| 1. Notice of Public Hearing – CDBG | 20250612H-2 |
| 2. Memo: Funding for a Feasibility Study | 20250612A6-4 |
| 3. Amendment to the State CLIHP Grant | 20250612A6-5 |

10:32:09 A.M. Recess

11:00:03 A.M. Back in Session

11:00:14 A.M. Natural Resources Director Mike Kaputa

Discussion

1. Executive Session: Real Estate
2. Other

11:06:15 A.M. Action

Upon motion and second by Commissioner Overbay and Smith, the Commission unanimously approves the action items as follows:

1. Execute Agreement and Issue Notice to Proceed with Morgan & Sons
Earthmoving for McCrate Culvert Replacement Project 20250612A6-6
2. Interagency Agreement with WA Department of Ecology for Lake Chelan Toxics
Characterization 20250612A6-7
3. Execute Agreement and Issue Notice to Proceed to Summitt Forests, Inc., for
Upper Wenatchee FRB Stellar Jay Hand Thinning Project 20250612A6-8

11:54:14 A.M. Recess

11:30:07 A.M. Back in Session

11:30:14 A.M. Jail Director Chris Sharp

Discussion

1. Departmental Update

11:54:14 A.M. Recess until Tuesday

TUESDAY, JUNE 10, 2025

8:00 A.M. Elected & Appointed Officials Meeting

Discussion

1. Monthly Financial Report
2. Round Table

9:30:01 A.M. Back in Session - *Commissioner Smith Excused from Session*

9:30:10 A.M. Public Works Director Eric Pierson

Discussion

1. Event Permit – Leavenworth Bike Fest
2. Event Permit – Tour de AlpenFlusse
3. Event Permit – Washington State Autumn Leaf Festival Grand Parade
4. Open Item

10:02:57 A.M. Action

Upon motion and second by Commissioner Hawkins and Overbay, the Commission unanimously approves the action items as follows:

1. Approve Franchise Agreement with Public Utility District #1 Chelan County
2. 20250612A6-9
3. Approve Lease Agreement for Communications Facility with John Fleckenstein
4. 20250612A6-10
5. Approve Temporary Construction Easement with Manson Grange #796, Inc. for County Road Project 650 (CRP 650) 20250612A6-11
6. Approve Easement for Sidewalk with Manson Grange #796, Inc. for Totem Pole Road Project Phase 1, County Road Project 650 (CRP 650) 20250612A6-12
7. Approve Resolution Establishing County Road Project 763 (CRP 763) as the Orr Creek Culvert Repair Project 20250612A6-13
8. Resolution #2025-49 Re: to Close Horse Lake Road and Burch Mountain Road Due to Extreme Fire Danger
9. Approve Commissioners Notice of Hearing – Amending Section 9.04 of the Chelan County Code to Lower the Speed Limit on East Leavenworth Road 20250612A6-14

10:15:28 A.M. Community Development Director Deanna Walter

Discussion

1. Departmental Update

10:15:35 A.M. Commissioner Smith Joins Session

10:16:50 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Notice of BoCC Public Hearing for ZTA 24-430 for adoption of Ordinance No. 1710-25 amending portions of the Leavenworth Municipal Code concerning the utility connection requirements for Accessory Dwelling Units (ADU) in the Urban Growth Area (Public Hearing scheduled for July 1, 2025 at 10:15am)

20250612H-3

10:18:27 A.M. Discussion with Jon Port Re: Malaga Meadows

10:30:04 A.M. Public Hearing Re: Amendment to Title 3, as it pertains to Chapter 3.24, Community Development Fees

Chairman Smith opened the public hearing. Members of the public participated both in chambers and via Zoom.

11:16:22 A.M. Chairman Opens Public Comment

- Dan Beardslee
- Jon Port
- Paul Riordan
- Sean Lynn
- Danielle Martin

11:33:24 A.M. Closed Public Comment

11:35:12 A.M. Action

Upon motion and second by Commissioner Overbay and Hawkins, the Commission unanimously approves the action items as follows:

1. Continued Public Hearing Re: Amendment to Title 3, as it pertains to Chapter 3.24, Community Development Fees to (6/16/25 at 10:15 a.m.)

11:37:11 A.M. Executive Session RE: Contract Negotiation

Executive Session Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves to move into a 10-minute Executive Session pursuant to RCW 42.30.110 (d).

Extend Executive Session by 11 minutes– Public Notified

11:58:06 A.M. Moved Back to Regular Session

11:58:33 A.M. Executive Session with PA Robert Sealby RE: Pending Litigation

Upon motion and second by Commissioners Overbay and, the Commission unanimously approves to move into a 10-minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with Prosecuting Attorney Robert Sealby matters relating to potential litigation.

Extend Executive Session by 40 minutes– Public Notified

12:47:12 P.M. Adjourn

Board adjourns until Monday, June 16, 2025.

Weekly Voucher Approval for Payment

<i>Current Expense</i>	\$ 967,427.50
<i>Other Funds</i>	\$ 642,040.54
<i>Total all Funds</i>	\$ 1,609,468.04

BOARD OF CHELAN COUNTY COMMISSIONERS

SHON SMITH, CHAIRMAN

ANABEL TORRES, Clerk of the Board